

Code of Conduct for teaching & Non-teaching staff

SJM Vidyapeetha @ Chitradurga

*S.J.M.College of Arts, Science & Commerce Chandravalli,
Chitradurga-577501*

INTERNAL QUALITY ASSURANCE CELL

**CODE OF PROFESSIONAL ETHICS FOR FACULTY,
NON TEACHING STAFF & PRINCIPAL**



Principal,
Sri Jagadguru Murugarajendra College
of Arts, Science & Commerce,
CHITRADURGA.

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Preface:

Swami Vivekananda Said that "Education is the manifestation of perfection already in man". For the development of our nation India education places a vital role. Teachers who are pillars and strength of the education system. Since ancient times greatly contribute to the nation's building in all aspects. Teachers with their unconditional support, devotion, and dedication for the nation mould the character of the students and create a vast human resources which is vital and central to the development of our country and make our nation stronger, richer and a model to the world. Teaching the second noblest profession paves the way for laying a strong foundation for building India as a global power. The teachers who have great responsibility, social commitment and dedication to the profession are a strong backbone to the nation. In the modern times, the explosion of Knowledge, the emergence of new technologies and the rapid the changes taking place in all fields across the globe due to globalization, have put the onus on teachers.

Hence the Code of Conduct like in any other profession, is essential for teachers for smooth functioning of the education system. The teachers who are pioneers in their profession need to have a proper conduct and ethics. They have greater responsibility in making the students acquire great knowledge perfect skills to face the challenges in their personal, professional, social and national life at the global level.

As teachers belong to cadre of Department of Collegiate Education, Government of Karnataka should strictly adhere to the guidelines laid down by DCE GoK.

Faculty of the college are also subject to guidelines laid down by UGC and the UGC guideline directs any teachers to be honest, unbiased, committed and whoever adopts teaching as a profession assumes the obligation to conduct himself/herself by following the ideals of the profession. A teacher is constantly under the scrutiny of students and society at large. Therefore every teacher should see

SJMC Chandravalli, Chitradurga.

Code of Conduct for teaching & Non-teaching staff

As every nation has its own ideals and goals, so also our country too. Therefore the teachers have a greater need to have commitment responsibility and dedication to adopt themselves for smooth functioning of higher education system in India. Therefore the teachers need to strictly adhere to the guidelines of the UGC.

In adherence to guidelines of UGC and DCE, IQAC has evolved code of professional ethics for self-regulation and was approved by the teachers. This Code of professional Ethics is an effort to make the teachers self-regulatory, provide direction and maintain dignity and integrity of the teaching profession.

Responsibilities towards student: A Teacher

1. Shall treat the students impartially, Discrimination is not entertained concerning caste creed, religion, gender, language, culture, economic status, color, disability, physical status, etc.
2. Shall respect the human dignity of the students
3. Shall transact the curriculum effectively and see to it all the students have perceived it. Accordingly, modify the curriculum delivery as per the needs of each student.
4. Shall inspire students to acquire knowledge, inculcate social, moral and environmental values, and instill scientific temper.
5. Shall contribute selflessly to the intellectual, social, economic, moral and emotional development of the students.
6. Shall strictly maintain the confidentiality of the information related to students, can be disclosed to the legitimate persons if required in the interest of the students.
7. Shall treat all the students with care, love, and affection.
8. Shall abstain from subjecting the students to physical and emotional exploitation, sexual abuse or anything which demoralize the students.
9. Shall demonstrate integrity, morality, patriotism in the classroom, institution and society at large.

Code of Conduct for teaching & Non-teaching staff

10. Shall work tirelessly lending hands in the overall development of the students thereby contributing to the development of country.
11. Shall discharge the duties in such a way that the teacher should be regarded as a role model by students and society. A teacher gets utmost respect in the society, his/her behavior in the college and society shall not damage the image of the profession and the institution and hence shall adopt perfect mannerism inside the campus and off-campus.
12. Shall discuss about the students' Performance with their parents whenever required.
13. Shall motivate students to participate in co-curricular and extracurricular activities.

Responsibilities towards Institution, Society, and Nation: A teacher

1. Shall treat all the colleagues with respect, dignity, and humility
2. Shall continuously update the knowledge and skills, involve in active research, participate in administration and put efforts towards total quality enhancement of the college.
3. Shall maintain the confidentiality of the examination related work.
4. Shall not involve in activities which damage the image of the institution in the society.
5. Shall respect the dignity of the nonteaching staff.
6. Shall refrain from any antisocial, anti-democratic and anti-environmental activities which could damage the integrity of the profession and image of the college.
7. Shall maintain inclusiveness in all the domains of education.

SJMC Chandravalli, Chitradurga.

Code of Conduct for teaching & Non-teaching staff

8. Shall refrain from taking part in activities such as spreading feeling of hatred among different communities, religious and linguistic groups.

Code of Conduct for non-teaching staff

Code of Conduct for non-teaching staff: Non-teaching Staff should abide by the guidelines laid down by the Department of Collegiate Education, Government of Karnataka.

Non-Teaching staff

1. Shall maintain punctuality
2. Shall attend the students' grievances and act immediately
3. Shall follow the DCE guidelines and KCS rules and discharge duties as per the guidelines.
4. Shall not conduct any activity which will damage the image of the institution.
5. Shall respect Principal and teaching staff
6. Shall maintain the decorum of the college.
7. Shall not indulge in anti-social, anti-environmental activities.
8. Shall support principal in all the administrative work.
9. Shall abstain from sexual harassment which attracts stringent.

Punishment. Shall respect and honor the dignity of women staff.

Code of Conduct for Principal

Principal of any institution is a patron, custodian, supervisor, teacher and administrator, guide and so on and plays a